



# Registration information

## Putting it all together

This **Registration Information** booklet is designed to help you through the process of registering for Cub Scout/Webelos Resident Camp at Kia Kima. The contents include all the forms you'll need to get your Pack registered, and tells you when every step needs to be completed. The forms are in reverse order.

If you have questions about anything in this booklet, first consult the resident camp *Leader's Guide* available at [www.kiakima.com](http://www.kiakima.com). If that doesn't answer your question, then contact the Resident Camp Director, Jeremy Palazolo at [jeremy.palazolo@scouting.org](mailto:jeremy.palazolo@scouting.org).



### How it works

The registration process is very simple. First your Pack needs to make a commitment by filling out the **Camp Application** and returning a \$50 deposit to the Scout Office. The camp application is the last form in this packet.

The next form, **KK1**, is due along with a \$35 per boy deposit by March 15th. We will email to you detailed instructions regarding use of the online registration site.

When registering Webelos for activities, please remember that adults must accompany these Scouts to their activities.

**The online system will not be active until after April 15th.**

Form KK2 along with an additional \$100 per Scout is due by May 15th.



### Questions and Answers

Please check the leader's guide to Cub Scout and Webelos Resident Camp for your most common questions. In this book, you will find dates, arrival times, fees and program information.

If you still have questions, please feel free to contact us at the Scout Office. Please keep in mind that during registration times, hundreds of people are calling the Scout Office for answers. It might be easier to find the answers to your questions by emailing us at [jeremy.palazolo@scouting.org](mailto:jeremy.palazolo@scouting.org). Otherwise, you can reach us at the Chickasaw Council Office at 901-327-4193.

### Helpful hints

- Print copies of each form and online transaction for your records and bring them with you to Resident Camp. You may never need them, but if something were accidentally misplaced, a backup copy can save a lot of time at check-in.
- Please note the due dates for each step and send in materials in plenty of time. Note the address listed at the bottom of each form and mail it to that address.
- Ideally, write one check for each step of the process, made payable to the Chickasaw Council, BSA.
- If your Pack is able to complete swim checks before coming to Resident Camp, it will save you time during check-in.
- If you have questions, contact the resident Camp Director, Jeremy Palazolo, at [jeremy.palazolo@scouting.org](mailto:jeremy.palazolo@scouting.org).

The **Financial Assistance Application (KK3)** is used by Scouts who will require financial assistance to attend Resident Camp. There is a section for the Scout's parents to fill out, and a section for the Cubmaster to fill out. Up to two-thirds of the cost of Resident Camp may be awarded to qualifying applicants. This form is for Resident Camp only--it is not good for any other activity. Please return this form by April 15th.

If your Pack wishes to have a group photo made, then complete the **Pack Photo Order Form (KK6)**, and turn it in at check-in with a payment of \$5.00 per photo ordered. Photos may arrive prior to departure from Resident Camp. If they do not arrive in time, the photos will be mailed to the primary leader.







# Financial Summary Form

**Form  
KK4**

**Due at  
Check-in**

This will complete the registration process, during your Pack's check-in at camp. Each Scout will owe a total of \$135.00, including the down payment and preregistration fees. Bring this form with you to resident camp. Do not mail it.

## Total of fees

Pack \_\_\_\_\_ District \_\_\_\_\_ Council \_\_\_\_\_

Our Pack has brought  Cub Scouts x \$135.00 registration \$

Our Pack has brought  Webelos x \$135.00 registration \$

Our Pack needs  additional adult/sibling-spaces x \$85.00 \$

If your Pack is bringing at least 5 Scouts please credit \$170 here for adult spaces: \$ -

We have already paid for  Cub Scouts & Webelos x \$135.00 preregistration \$ -

Campership funds granted \$ -

**Which means our Pack owes a total of** \$

An explanation of adult-spaces can be found in the Leader's Guide. In short, it refers to the maximum number of adults that will be in camp at any one time.

Please make your check payable to the Chickasaw Council, BSA.



# Financial Assistance Application

**Form  
KK3**

**Due by  
April 15th**

This form is used for Scouts who will require financial assistance to attend Resident Camp. Much of it will be filled out by the Scout's family, who will return it to the Cubmaster. This form is only to be used for Resident Camp, and should be returned with the other preregistration forms before April 15. Please feel free to make additional copies as necessary.

## Instructions for parent

Each parent is to complete the requested information below, then return the application to the Cubmaster for his/her approval. The leader will then return the form along with other Resident Camp preregistration materials which are due before April 15. After a review of the application, the Council will notify the leader of its decision. This financial assistance form is only for Cub Scout/Webelos Resident Camp. The amount is limited to a maximum of two-thirds of the Resident Camp fee. All applications will be kept confidential.

Name \_\_\_\_\_ Pack \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Home phone \_\_\_\_\_

Amount requested \$

Please tell us why you are asking for assistance. Be as specific as possible. You may use the back, if necessary.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature of parent or guardian \_\_\_\_\_ Date \_\_\_\_\_

## Cubmaster approval

Name \_\_\_\_\_ Pack \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home phone \_\_\_\_\_ Work phone \_\_\_\_\_

Cubmaster signature \_\_\_\_\_ Date \_\_\_\_\_

## For Council use only

Date received \_\_\_\_\_ Date approval mailed to leader \_\_\_\_\_

Amount approved \$

Signature of professional \_\_\_\_\_ Signature of volunteer \_\_\_\_\_



# Financial Preregistration Form

**Form  
KK2**

Due by  
May 15th

This form confirms the number of Scouts and leaders for which your Pack sent in a down payment in March and allows you to add additional Scouts. Please complete this form and return it with an additional payment of \$100.00 per Scout (\$135.00 if you are adding Scouts that were not listed in March).

## Preregistration payment

Pack \_\_\_\_\_ District \_\_\_\_\_ Council \_\_\_\_\_

Our Pack plans to bring  Cub Scouts x \$100.00 preregistration \$

Our Pack plans to bring  Webelos x \$100.00 preregistration \$

We have already paid for  Cub Scouts & Webelos x \$35.00 preregistration \$ -

**Which means our Pack now owes** \$

At this point in the registration process, each Scout should have paid a total of \$135.00. Scouts that paid a \$35.00 down payment in March (on the pack Count/Campsite Request Form KK1) owe \$100.00. Any Scouts that have been added since sending in Form KK1 will owe \$135.00.

Our Pack plans to bring  male adults

Our Pack plans to bring  female adults

Our Pack plans to bring  siblings

**We will need**  **adult/sibling spaces** (This is the maximum number of adults in camp at one time.)

## Personal tentage confirmation

Some Packs like to bring their own tents and use them at Resident Camp. If your Pack would like to take advantage of this, please tell us the number of Scouts and leaders that will be sleeping in their own tents.

Number of Scouts and leaders using their own tents

Would you like to share your campsite with another Pack? If so, list that pack's number here.

Pack Number

Please enclose a check for the above amount with this form, made payable to the Chickasaw Council, BSA.

Due before May 15

Return to: Resident Camp Director • Chickasaw Council • 171 S. Hollywood • Memphis, TN 38112



# Pack Count/Campsite Request Form

This form lets the camp staff know how many Scouts and leaders will be attending resident camp from your Pack. Scouts may be added later, if there is room and with permission of the Camp Director. It also allows your Pack to identify preferred campsites (subject to minimum and maximum requirements). Please complete this form and return it with a payment of \$35.00 per Scout.

## Contact information

Pack \_\_\_\_\_ District \_\_\_\_\_ Council \_\_\_\_\_

Cubmaster \_\_\_\_\_ Second leader \_\_\_\_\_

Address \_\_\_\_\_ Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home phone \_\_\_\_\_ Home phone \_\_\_\_\_

Cell phone \_\_\_\_\_ Cell phone \_\_\_\_\_

Email \_\_\_\_\_ Email \_\_\_\_\_

## Count estimate and down payment

Our Pack plans to bring	<input type="text"/>	Cub Scouts x \$35.00 down payment	\$ <input type="text"/>
Our Pack plans to bring	<input type="text"/>	Webelos x \$35.00 down payment	\$ <input type="text"/>
Our Pack plans to bring	<input type="text"/>	male leaders (no money due at this time)	
Our Pack plans to bring	<input type="text"/>	female leaders (no money due at this time)	
<b>Total of Scouts and leaders</b>	<input type="text"/>	<b>Total down payment</b>	\$ <input type="text"/>

Please enclose a check for the above amount with this form, made payable to the Chickasaw Council, BSA

# Kia Kima Scout Reservation 2015 Resident Camp Application

Camp  
Application

Included is our \$50 initial deposit to reserve a campsite. A **non-refundable but transferable** reservation fee of \$35 per boy will be due on March 15th. An additional \$100 per boy will be due on May 15th. This initial \$50 deposit will be applied to “per boy” reservations. The remainder of the camp fees will be due at Resident Camp check-in.

The Leaders Registration fee is \$85. Packs bringing 5 or more Scouts will be credited 2 Leaders’ spots at check-in.

Pack \_\_\_\_\_ District \_\_\_\_\_ Council \_\_\_\_\_

Please circle the session in which your Pack chooses to attend. If a session fills, you will be notified to switch to an alternate session.

**Circle One**

**Session 1**

**Session 2**

**June 4-7**

**June 8-11**

Estimated number attending: Youth \_\_\_\_\_ Adults \_\_\_\_\_

### Fee Schedule

Adults \$85.00 Youth \$135.00

**Please complete the information below before returning this form to the Council Office!  
You will then receive updates to the program via email if provided.**

Name of person in charge: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

email: \_\_\_\_\_



## Campsite reservation request

Campsites are reserved on a first-come, first-served basis. Please list four choices for a campsite below, keeping in mind the minimum and maximum for each site.

Site choice 1 \_\_\_\_\_ Site choice 2 \_\_\_\_\_ Site choice 3 \_\_\_\_\_ Site choice 4 \_\_\_\_\_

Some Packs like to bring their own tents and use them at Resident Camp. If your Pack would like to take advantage of this, please tell us the number of Scouts and leaders that will be sleeping in their own tents.

Number of Scouts and leaders using their own tents
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Would you like to share your campsite with another Pack? If so, list that pack’s number here.

Pack Number
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